

**CITY OF SALINA**  
**POSITION DESCRIPTION**

CLASS TITLE: Firefighter/Paramedic    GR: S5\*    FLSA: NE    DATE: 01/17/2014

DEPARTMENT: Fire DIVISION: Operations

REPORTS TO: Medical Officer/Assigned Supervisor APPROVED: \_\_\_\_\_ JOB CODE: 2024

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GENERAL DESCRIPTION:

Under general direction, provides advanced life support services and renders medical treatment in emergency situations; engages in fire suppression and fire prevention activities to protect and safeguard lives and property. Work varies, requiring interpretive judgement within prescribed standards and procedures with significant opportunity for discretion and independent action.

TYPICAL DUTIES:

- Responds to alarms of fires and EMS emergencies with a pumper, ambulance, ladder or rescue company; renders BLS and ALS emergency care to the sick or injured, accompanies patient(s) to hospital
- Performs appropriate assessment to include the establishment of immediate priorities of treatment for multiple emergency victims, including history taking and physical examination using inspection, palpation, auscultation, evaluation of neurological status, and gathering of vital signs
- Recognizes and gives appropriate pre-hospital advanced life support intervention of medical and traumatic emergencies; completes patient report and billing forms
- Assists in training new paramedics; checks all ambulance medications for outdate and clarity
- Performs light and heavy duty rescue activities using various equipment; uses chemical extinguishers, bars, hooks, lines and other equipment; ventilates burning building; removes persons from danger; performs salvage operations; performs hose evolutions; responds to hazardous material incidents and performs the duties required under operational-level training; raises and climbs ladders
- Participates in EMS and fire drills, attends regular classes in fire-fighting, emergency medical care, rescue, fire prevention, equipment maintenance and related subjects; studies all assigned material
- Posts prepared data and records of own activities; completes various reports using computers
- Performs overtime as required and other duties as assigned.

**SUPERVISION - RESPONSIBILITY FOR WORK OF OTHERS:**

Supervisory responsibility as a regular assignment; must supervise Emergency Medical Services Team while responding to and during patient treatment on emergency calls.

MINIMUM EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:

Any combination of education and experience equivalent to graduation from high school; must pass a physical and other tests as required by the city; must be National Registry or State of Kansas certified (and maintain certification) as a Paramedic including PALS, ACLS, and NIMS 100, 200, 700, 800; possession of a valid Kansas Class B driver's license.

**RESIDENCY REQUIREMENTS:**

This position has a 40 minute response time by way of the most direct route and within the posted speed limits; or must live within the city limits of Salina, Bennington, Minneapolis, McPherson, Solomon, Abilene, or Carneiro.

ESSENTIAL JOB FUNCTIONS:

Establish and maintain effective working relationships with fellow employees, officials and the public. (Daily)  
Perform fire-fighting activities, including operating pumps and related equipment, laying hose and performing fire combat, containment and extinguishment tasks. (Daily)  
Maintain and safely operate equipment. (Daily)  
Perform general maintenance work in the upkeep of fire facilities and grounds. (Daily)  
Operate radio and other communication equipment. (Daily)

ESSENTIAL JOB FUNCTIONS CONTINUED:

Perform emergency activities, including administering emergency medical treatment at advanced life support level. (Daily)

Check ambulance for correct supplies and equipment. (Daily)

Perform salvage operations such as throwing salvage covers, sweeping water and removing debris. (Daily)

Perform inspections of buildings and property within the city for possible fire hazards and for fire safety regulations. (Weekly)

Operate both manual and automatic transmission vehicles. (Daily)

ESSENTIAL JOB FUNCTIONS:

**Work Type:** Very heavy, exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

**Climbing/Balancing:** Climb inclines and ladders, uneven surfaces, balance required

**Walking:** Moderate amount required

**Stooping/Bending:** Frequently

**Stand/Sit:** Sit about 50 percent of the time

**Reaching:** Frequent, overhead as well as horizontal

**Vision:** 20/100 correctable to 20/20

**Color Vision:** Ability to distinguish colors

**Hearing:** Adequate to perform essential functions

**Speech:** Frequently express ideas and be understood

**Eye/Hand/Foot Coordination:** Frequently operates equipment and tools requiring moderate ability

**Manual Dexterity:** Frequently operates equipment and tools requiring moderate ability

ESSENTIAL JOB FUNCTION EXPOSURES:

**Inside/Outside:** Adverse conditions possible

**Cold/Heat:** Adverse conditions possible, extreme temperatures

**Wet/Dry:** Adverse conditions possible, mud and ice

**Noise/Vibrations:** Significant noise

**Hazards:** Confined spaces, poor visibility, limited mobility and heights

**Fumes/Dust/Odors:** Extensive exposure to dust, fumes and odors

**Infectious Diseases:** High exposure

MENTAL REQUIREMENTS OF ESSENTIAL JOB FUNCTIONS:

Ability to think logically and quickly during an emergency.

Ability to understand and apply elementary physics, chemistry and mechanics.

Ability to listen to and apply information and instructions.

Ability to read and comprehend technical written material.

Ability to organize information for concise written records.

Ability to understand and apply mathematical concepts accurately.

Ability to operate a computer using various software.

MACHINES, TOOLS, EQUIPMENT AND WORK AIDS USED:

Telephone (both regular and cellular), radio, calculator, typewriter, fax, computer, copying machine, motor vehicle, SCBA, and all emergency response equipment and apparatus.

REMARKS:

The above position description is intended to describe the duties of an employee in general terms and does not necessarily describe all of his/her duties.